

Steps to complete the form

1

Click on the download button for save the form on your computer.



2

Fill in the fields of the form and save your information before submitting it to us.

EMPLOYER'S DECLARATION

| | | | | | |
|---|------------------------|---|-------|------------------------|--------------------|
| NAME OF EMPLOYER | | | GROUP | DIVISION | CERTIFICATE |
| DATE HIRED D M Y | DATE DECEASED D M Y | LAST JOB OCCUPIED | | LAST DAY WORKED | FULL TIME D M Y |
| IF EMPLOYEE WAS NOT AT WORK UP UNTIL DATE DECEASED, PLEASE SPECIFY WHY (SICKNESS, VACATION, RETIREMENT) | | | | | |
| IS EMPLOYEE'S CERTIFICATE STILL EFFECTIVE? <input type="checkbox"/> YES <input type="checkbox"/> NO | | WORK ACCIDENT RELATED? <input type="checkbox"/> YES <input type="checkbox"/> NO | | INSURANCE AMOUNT \$ | LAST SALARY \$ |
| SALARY EFFECTIVE SINCE : D M Y | | IF THE DECEASED IS A DEPENDANT PERSON, INDICATE THE EFFECTIVE DATE OF DEPENDANT COVERAGE. DAY MONTH YEAR | | | |
| NAME OF EMPLOYER | | | | | DATE |
| PREPARED BY | | | | TITLE | |

DECLARATION OF ELIGIBLE PARTY

INFORMATION ON DECEASED PERSON

| | | | | | |
|--|----------------|---|--|-------------------------|--|
| NAME AND SURNAME OF DECEASED PERSON (NAME AT BIRTH) | | | | | |
| DATE D M Y | PLACE OF BIRTH | DATE D M Y | PLACE OF DEATH | SOCIAL INSURANCE NUMBER | |
| LAST ADDRESS | | | | POSTAL CODE | |
| MARITAL STATUS UPON DEATH <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED <input type="checkbox"/> SINGLE <input type="checkbox"/> SEPARATED <input type="checkbox"/> COMMON LAW | | DID THE DECEASED HAVE: (IF YES, PLEASE ATTACH A COPY) 1. A MARRIAGE CONTRACT <input type="checkbox"/> YES <input type="checkbox"/> NO 2. A TESTAMENT <input type="checkbox"/> YES <input type="checkbox"/> NO | | CAUSE OF DEATH | |
| IF DEATH IS DUE TO AN ACCIDENT, GIVE DETAILS (DATE, PLACE, CIRCUMSTANCES) | | | | | |
| PHYSICIANS CONSULTED DURING THE PAST 2 YEARS NAME | | | ADDRESS | | |
| IF THE DECEASED IS A DEPENDANT PERSON RELATIONSHIP WITH EMPLOYEE | | | NAME OF SCHOOL ATTENDED, IF CHILD AGED OVER 18 YEARS | | |
| OTHER CURRENT INSURANCE POLICIES NAME OF INSURANCE COMPANY | | AMOUNT | ISSUED ON: | | |

INFORMATION ON ELIGIBLE PARTY

| | | | | |
|---|--|--|------------------------|----------------------------|
| NAME AND SURNAME OF ELIGIBLE PARTY | | | DATE OF BIRTH D M Y | RELATIONSHIP WITH DECEASED |
| SOCIAL INSURANCE NUMBER | MARITAL STATUS UPON DEATH <input type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> DIVORCED <input type="checkbox"/> SINGLE <input type="checkbox"/> SEPARATED <input type="checkbox"/> COMMON LAW | YOU ARE APPOINTED TO SUBMIT THIS REQUEST FOR SETTLEMENT AS: <input type="checkbox"/> BENEFICIARY <input type="checkbox"/> CONTRACTING <input type="checkbox"/> LEGATEE <input type="checkbox"/> EXECUTOR <input type="checkbox"/> GUARDIAN | | |
| LAST ADDRESS | | | | POSTAL CODE |
| IF THE PERSON DECEASED IS A COMMON LAW SPOUSE, SINCE WHAT DATE WERE YOU LIVING TOGETHER? DAY MONTH YEAR | | | | |

I CERTIFY THAT THE INFORMATION SUBMITTED IS COMPLETE, TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

| | | |
|------|----------------------------------|---|
| DATE | X SIGNATURE OF WITNESS | X SIGNATURE OF ELIGIBLE PARTY |
|------|----------------------------------|---|

PLEASE SUBMIT WITH THIS REQUEST:

- BIRTH CERTIFICATE (ORIGINAL)
 - DEATH CERTIFICATE EMITTED BY THE REGISTRY OFFICE
- 569-A (11-12)

P.S. PHYSICIAN'S STATEMENT MUST BE COMPLETED ON REVERSE SIDE

MEDICAL DEATH CERTIFICATE

| | | |
|-------------------------------------|---|---------------|
| NAME AND SURNAME OF DECEASED PERSON | | DATE DECEASED |
| RESIDENCE UPON DEATH | PLACE OF DEATH | |
| AGE UPON DEATH OR BIRTH DATE | IF DECEASED IN A HOSPITAL OR INSTITUTION, GIVE NAME | |

| | |
|---|--|
| CAUSE OF DEATH (INDICATE ONE REASON PER PARAGRAPH 1,2A AND 2B). | INTERVAL BETWEEN ETIOLOGICAL BEGINNING AND DEATH |
| 1. SICKNESS OR MORBID STATE, THAT DIRECTLY PROVOKED THE DEATH (NOT THE CIRCUMSTANCES OF THE DEATH EXAMPLE: HEART FAILURE, SYNCOPÉ, ETC. BUT THE SICKNESS, THE LESION OR THE COMPLICATION WHICH LED TO THE DEATH). | 1. |
| 2. PREVIOUS CAUSES (MORBIT STATES WHICH EVENTUALLY LED TO STATE MENTIONED ABOVE, INDICATE INITIAL MORBID STATE LAST). | 2. |
| A. _____ PROVOKED BY OR CONSECUTIVE | A. |
| B. _____ PROVOKED BY OR CONSECUTIVE | B. |
| 3. OTHER SIGNIFICANT MORBID STATES: (CONTRIBUTED TO THE DEATH BUT NOT RELATED TO THE SICKNESS OR MORBID STATE) | 3. |
| _____ | |
| _____ | |

| | |
|---|---|
| DATE OF FIRST TREATMENT FOR LAST SICKNESS DAY _____ MONTH _____ YEAR _____ | DATE OF LAST TREATMENT FOR LAST SICKNESS DAY _____ MONTH _____ YEAR _____ |
| SPECIFY IF DEATH IS DUE TO AN ACCIDENT, SUICIDE OR HOMICIDE AND BRIEFLY DESCRIBE. | WAS AN INVESTIGATION CONDUCTED? <input type="checkbox"/> YES <input type="checkbox"/> NO WAS AN AUTOPSY CARRIED OUT? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, BY WHOM AND GIVE FINDINGS? _____ _____ _____ |

DID YOU TREAT THE DECEASED PERSON OR GIVE CONSULTATIONS DURING THE PAST THREE YEARS PRECEDING THE CURRENT SICKNESS? YES NO
 TO YOUR KNOWLEDGE, DURING THE PAST THREE YEARS, DID THE DECEASED PERSON UNDERGO TREATMENTS BY OTHER PHYSICIANS, HOSPITAL OR INSTITUTION? YES NO

IF YOU HAVE ANSWERED YES TO ONE OF THESE QUESTIONS, PLEASE GIVE THE FOLLOWING DETAILS:

| | | | |
|--|---------|------------------------------|-------|
| NAME (PHYSICIANS, HOSPITAL, INSTITUTION) | ADDRESS | NATURE OF SICKNESS OR LESION | DATES |
|--|---------|------------------------------|-------|

| | | | |
|----------|---------------------------|------------------------|--|
| X | | X | |
| DATE | NAME OF PHYSICIAN (PRINT) | SIGNATURE OF PHYSICIAN | |
| ADDRESS | | | |
| CITY | PROVINCE | POSTAL CODE | |

P.S. CHARGES FOR THIS DECLARATION SHALL BE PAID BY THE BENEFICIARY

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